

## [FAQs for ICEP Europe's CPD Courses – Approved by the Department of Education](#)

### **Who are the courses designed for?**

Our courses are designed for educators, special needs professionals, parents and anyone with an interest in special needs education or positive psychology. Our courses are particularly suitable for those who require flexibility and freedom in accessing professional education and updating their skills.

### **How long are the courses?**

Our courses are 20 hours long, fully online and can be completed entirely at your own pace over the term. It will be possible to download each module and print it off to study in your own time offline if you prefer.

### **How often do you run the professional development courses?**

Our courses run four times a year, in Spring, May/June, Summer & Autumn.

### **How do I enrol?**

You can enrol online [here](#) or by calling +35316510618. Due to the self-paced, flexible nature of the course we accept enrolments right up to 1 week before each term ends.

### **Do I need a high level of computer skills to take a class?**

No, the courses are very user friendly and the skills necessary are quite basic and easily learned. We will be available to provide any technical assistance you need during the course.

### **What are the technical requirements for online learning?**

You will need a computer with e-mail and access to the internet. Everything else you need for the course is provided through our integrated learning management system – this is user-friendly and easy to navigate.

### **Who is suited to online learning?**

These courses are suitable for people who have busy schedules but still want the opportunity to receive high quality professional development at a time that suits them.

### **What kind of support is provided?**

We provide all the supports necessary to make this online learning experience a success for you. You will have access to our expert tutors who are available via email throughout the duration of your course during working hours from Monday to Friday. Technical support is also available through email and we can also be contacted by telephone at +35316510618.

**How am I assessed?**

Our learning management system logs all student activity online. This tells us if a student has accessed all the course material.

At the end of each module, we ask students to contribute to an online forum for that module.

At the end of the entire course students are required to write a reflective assignment on the learning they gained from the course.

These activities are included in your 20 hours of study time.

**Do I get a certificate on completion?**

Following successful completion of your course you will receive a Certificate of Continuing Professional Development which you can include on your CV.